

**CITY OF LOS ANGELES  
CIVIC CENTER CLEANLINESS & OTHER ISSUES**

1:00p.m., Wednesday, March 27, 2019  
Room 706, City Hall South

**Present:**

-Angelina Huang, GSD – Custodial  
-Elvia P. Garcia, GSD – Custodial  
-Eric Robles, GSD – Special Services  
-Pierre Riotoc, GSD – Special Services  
-Juan Benitez, Recreation and Parks  
-Jamie Keene, Mayor’s Office  
-Arthur Flores, Recreation and Parks  
-Robert Gonzalez, Recreation and Parks  
-Matt Rocke, GSD – BMD  
-Monique Contreras, LAPD  
-Charles Kuan, GSD – RES  
-Roger Duarte, LASAN  
Richard Musquiz, LAPD – SECSO  
Chi Ming Gong, Bureau of Street Services  
John Scott, GSD – BMD  
Victor Hinderliter, LAHSA  
Celina Robles, LAPD – SECSO  
Monica Helper, LAPD – SECSO  
Ed Petterez, LAPD – SECSO  
Jose Monge, Recreation and Parks

**MINUTES / ACTION ITEMS**

**Comprehensive Clean-up on Saturday, March 23:**

- Clean-up on March 16 went as planned.
- Clean-up on March 23 went as planned.
- LASAN reports that on average one ton of refuse is being collected. Reports are being sent to Mayor’s Office and everyone involved.

**LA Mall / North Dock:** Department of Public Health inspected.

- Grease Box:
  - o RES will be having a meeting with the tenant on April 9 and they will address this issue.
  - o LA Mall president stated grease box belongs to a soap company; they would like to keep the grease box because tenants need some place to dispose of grease, RES is not aware of how often they service the grease box. RES is still waiting to get contact information for the owner of the grease box.

- o Per the inspection the concern with the grease box is that it needs to be regularly maintained.
- Recycling Cage:
  - o Custodial will check cage and follow up with LASAN on the matter.
- Roll off Dumpsters:
  - o Custodial will inspect to ensure that they are being closed off regularly.

### **Triforium Area:**

- BMD has taken care of all the standing water issues and missing covers.
- Only remaining issue is stairs that go up from the garage to the northeast corner has a lot of trash that needs to be cleaned out. The cage that covers that area is having the mesh installed today.
- Bait stations will be in by today.

### **Vegetation and Trees:**

- Vegetation has been completed and mulch placed on the bed all around the Civic Center.
- On March 17, 37 king palms, 4 regular palms, and 2 Brazilian peppers, were trimmed, 3 dead palms were removed. To date a total of 107 trees have been pruned and 8 dead trees have been removed. Remaining: 4 ficus and 11 palms in the City Hall lawn. Expected to complete the remaining by the second week of April. RAP will send this information out.
- Child care stated that they wanted a tree inspected, RAP will follow-up.
- BSS will come out next weekend and expects their tree trimming to be completed.

### **LAHSA:**

- Staff schedules will be adjusted to regular schedule, their regular start time is 8:00 a.m. since cleaning will be well on its way at that time they may not visit the area on Saturday's. LAHSA staff will still continue to do outreach Monday through Friday.
- LAPD – SECSO stated concern because a lot of people are stating that they are not aware and that they are there waiting for housing.
- LAHSA will look into what type of information can be shared between their outreach efforts and LAPD so that LAPD can know who LAHSA staff has spoken to and who has not been outreached.

### **Rodent and Pests**

- There are 5-6 burrows that will be dusted and knocked down today.

### **Grates:**

- BMD reports that this project should be completed by the second week of April.
- Custodial still has two more dates for pressure washing services.

- RAP reported that they saw someone inside the grates by CHE on Los Angeles St. by the vacant kiosk.

**Trash Plan:**

- Custodial sent map for trash plan locations to LASAN.
- LASAN will report back on inventory of previously purchased Bigbelly's currently not in use.

**Horseshoe Area in 4<sup>th</sup> Floor of City Hall:**

- Complete: LASAN stated there are seven 35 gallon bins along the hallways. Custodial left two black tilt carts for trash items and they will be inspected twice daily by day and night shift.

**Protective Coating and Sealing:**

- Custodial is still conducting test of the enzyme, will report back once complete.
- Custodial is awaiting vendor response to demo the sealant, will report back once complete.

**Mesh on Gate of Stairs Exit:**

- BMD reports that is being done today, March 27, 2019.

**Charging Stations:**

- Special Services is working with Construction Forces to ensure that charging station is on wheels and can be rolled in and out from the Homeless Help Desk staff. Station is on 2-month backorder.

**Homeless Help Desk:**

- Staff is reporting that they are continuously finding trash and human waste blocking the entrance to the help desk; help desk staff begins at 8:00 a.m. Custodial will address this issue with the contractor and continue to monitor this issue. LAHSA will try to do outreach to inform people not to dirty the area.

**Meal Distribution:**

- LAPD reported that someone is coming in early in the morning to provide meals for the homeless. LAPD will try to communicate with the individual and inform them to try to contact LAHSA and/or Homeless Help Desk so that meal distribution can be organized with trash disposal and clean-up efforts.

**Next Meeting:**

- April 24, 2019